

INSTRUCTIONS ON THE PROCEDURES
TO BE FOLLOWED IN THE FILING OF
CORRESPONDENCE AND THE HANDLING
OF FILES ARE CONTAINED IN GEN MAN
3 AND SINGLE SERVICE MANUALS.

CLOSELY RELATED FILES

File Number				Subject

UAS REPORTING PROCEDURE

1. RAAF only interested if it affects security (country/establishments etc.).
2. Take details (see UAS proforma in this file).
3. Refer people to:
 - (a) UFO Research Western Australia
84 Acton Ave.
RIVERDALE WA 6103; or 3371638
 - (b) Perth UFO Research Group Western Australia
375 Kew St.
CLOVERDALE WA 6105
4. Check time of sighting. If not one of our aircraft then we are even less interested.
5. Ask if they wish to pursue through us but inform them that they will get better results from 3(a) and (b). If yes then send UAS proforma and file it when it gets back.
6. Be Polite.
7. Call them back if any outcome eventuates.

UNUSUAL AERIAL SIGHTINGS

INFORMATION

1. Many persons throughout the world have reported seeing unusual objects in the air; these are referred to as unusual aerial sightings (more generally referred to as unidentified flying objects [UFOs]). Careful investigations of reports received by intelligence authorities in the United Kingdom, Australia, and the United States has shown that most of the incidents can be positively attributed to definite causes. However, no explanation has been found for some of the unusual aerial sightings and vast amount of manpower has been spent in pursuing numerous cases.
2. The RAAF is responsible for the investigation of reports of Unusual Aerial Sightings (UASs) in Australia. On 1 May 1984 the UAS policy and investigative procedure was revised. The essence of the policy change involves the Formation Intelligence Staff in consultation with Command, ascertaining the defence or national security implication of an UAS report, and deciding if further investigation is warranted. This is intended to decrease the number of UAS reports that require full investigation, while still designating the RAAF as the first point of contact.

EXECUTION

3. The investigation of a report of an UAS is to be based on a questionnaire which is shown in Annex A and is designed to record all necessary details of the observation and provide the information on which an investigation can be based.
4. On receipt of a report of an UAS the appointed formation UAS officer (normally the Formation Counter Intelligence Officer) is to attempt an allocation of reliability. Those reports which suggest a defence or security implication are to be further investigated by sending the proforma (Annex A) to the person reporting the sighting, unless the situation is deemed to warrant urgent attention, in which case the investigative officer is to take immediate investigative action.
5. In such urgent cases all relevant information should be passed verbally to HQTC (COPSO) to ensure appropriate advice and assistance is obtained. When the completed proforma is received at a RAAF Base, Officers Commanding are to ensure that an adequate examination of the report is carried out, and part 2 of the UAS proforma is completed with as much detail as possible. The UAS proforma and investigation findings, if any, are to be despatched without delay to the Department of Defence (Air Force Office) (DOSS-AF), with an information to HQTC (COPSO).
6. Local investigation officers may reply to reports, either orally or in writing, providing they are completely satisfied that their investigation has determined the most probable cause of the sighting. When reports are dealt with locally, a copy of the report and reply is to be forwarded to Director of Operations and

Support Services (DOSS-AF) and Command Headquarters for record purposes.

7. Should there be any doubt as to the security or defence implication of the initial report the matter should be referred to Command for investigation. If the initial report is assessed at Unit level as being of no threat to the security or defence of Australia the observer is to be referred to one of the following UFO research organisations:

- a. Australian Centre for UFO Studies
PO Box 229
PROSPECT SA 5082
- b. UFO Research (FNQ) Far North Queensland
PO Box 1585
CAIRNS QLD 4870
- c. UFO Research (QLD) Queensland
PO Box 111
NORTH QUAY 4000
- d. UFO Research (CC) Central Coast
81 Glenbrook Parade
KOOLEWONG NSW 2256
- e. UFO Research (SC) South Coast
PO Box 19
BERKELEY NSW 2506
- f. Tasmanian UFO Investigation Centre (TUFOIC)
PO Box 99
NORTH HOBART TAS 7002
- g. UFO Research (SA) Inc South Australia
18 Francis Avenue
PARA HILLS SA 5096
- h. Perth UFO Research Group Western Australia
375 Kew Street
CLOVERDALE WA 6105
- i. UFO Research (WA) Western Australia
84 Acton Avenue
RIVERDALE WA 6103
- j. Victorian UFO Research Society
PO Box 43
MOORABBIN VIC 3189

7. All correspondence relating to unusual aerial sightings is to be unclassified unless the content warrants higher classification under the provisions of DI(AF)AAP 4331.001 Chapter 3.

Annexes: A. Report of Unusual Aerial Sightings

RECORD OF CONVERSATION

2
5/6/AIR
FOLIO ONE
5/3/AIR

File No
Time
Officers Present

Interviewing Officer: CPL CHINNERY
Designation: OR NCO HQ EA
Date of Interview: 30 JUL 90

Subject: UAS
Telephone Conversation:
Officers Present: FRILT BUJOK

Conversation with: BRIAN SALLUR
Dept. Firm, Private address: 72 PITT ST ST JAMES WA
Telephone No: 4584298

Details
MR SALLUR RANG TO ENQUIRE REGARDS ANY UAS'S ON SATURDAY NIGHT (28 JUL 90). AROUND 2230 HRS 3 SPHERICAL OBJECTS MOVING IN FORMATION. SEEN IN EASTERN SKY MOVING IN A SOUTHERLY DIRECTION. ORANGE/RED LIGHTS. CONTINUED FOR ABOUT 10 MINUTES - WENT INTO UNUSUAL FORMATION. VISION ASSISTED WITH BINOCULARS. SEEN BY 2 OTHER PERSONS.

Action taken (if applicable)
I ADVISED THAT I WOULD PASS THE INFO ON TO OIC UAS, PRESENTLY ON LEAVE, (FRILT B McDONALD).

Distribution: (1) FRILT McDONALD
(2) 5/3/AIR

Signature of Interviewing Officer