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For more recent information about Area 51, see the new [Area 51 Research Center](#) maintained by Don Emory.

# Email Policies of the Area 51 Research Center

## Email Addresses

- [webmaster@ufomind.com](mailto:webmaster@ufomind.com) for WWW corrections, comments and contributions. (Webmaster)
- [Area51rc@aol.com](mailto:Area51rc@aol.com) for product inquiries, orders and other customer service relating to our mail order business. (Research Center staff)
- [campbell@ufomind.com](mailto:campbell@ufomind.com) for general inquiries that can't be handled by the other two addresses. *This address is often overloaded.*

## Email Policies

- We try to respond to all personal email messages, but with the enormous volume we are now receiving this may not always be possible. To help control our mail load and increase the likelihood of a response, please note the following....
  - Please be brief and make your request simple. We are more likely to have time for short, simple messages than long, complex ones.
  - Make sure that the subject line indicates your purpose. This helps us sort messages before we read them.
  - If you are asking for anything, make sure your request appears near the top of the email so we find it right away.
  - Address messages to [webmaster@ufomind.com](mailto:webmaster@ufomind.com) or [Area51rc@aol.com](mailto:Area51rc@aol.com) for items relating to web or catalog business. These addresses are less likely to be overloaded than [campbell@ufomind.com](mailto:campbell@ufomind.com).
  - Please try to find information on our web site before emailing us for it.

- Sometimes our mail queue becomes overloaded, especially on [campbell@ufomind.com](mailto:campbell@ufomind.com), and we are forced to set messages aside without processing them. In this case, we give priority to messages that are easiest to deal with.
- If you have sent us a request or other important message and have not received a reply within a few days, feel free to email us again.
- We appreciate receiving any intelligently selected articles or data that you think might contribute to our WWW structure or newsletter (send to [webmaster@ufomind.com](mailto:webmaster@ufomind.com)). We do not like "dumpers," however--people who repeatedly dump long messages and many files on us with little regard for our interests or capacity. Make sure point out to us the relevance of what you are sending (if it is not obvious); otherwise, we might ignore it.
- Other courtesies we ask...
  - Please check with us in advance before sending long files (20K or more).
  - Do not send us chain letters.
  - Do not subscribe us to mailing lists without our permission.

## Confidentiality of Mail and Email

- We generally hold incoming correspondence and the identities of the authors as confidential, subject to the following commonsense rules. Our aim is to protect our sources and their trust of us while not imposing so many restrictions that we cannot get things done. We try to use our best discretion with any message we receive, protecting our sources while adhering to journalistic ethics and responsibilities.
- We regard any message posted to any internet newsgroup or any information already published in magazines or newsletters as public information. We may quote or repost this information, including the posted email address of the author, without notice or permission. (We will use our discretion here, however.)
- On our Web page, we may occasionally publish quotes from our readers that they have sent us by mail, email or verbally. If the quote only provides public information or expresses an opinion that cannot be traced to the author, we may (with thoughtful discretion) reprint this quote without asking the author's permission. We will not, however, publish the author's email address or any other identifying information unless we have attempted to notified him (in the case of non-sensitive comments) or explicitly obtained his permission (in the case of comments which might contain "sensitive" or non-public information).
- We encourage intelligent criticism of our work, but major breaches of courtesy (i.e. "flames" which any other reader would regard as far exceeding the bounds of courtesy) will result in a withdrawal of courtesies by us. We will feel free to publish flames and names of their author without permission and without notice.
- We cannot guarantee the security of our phone lines (over which our email travels). We also cannot guarantee that our computer files will not be compromised in a physical theft or break-in.
- We do not support PGP encryption at present. If any message requires that kind of security, we assume that (A) it is the paranoid rantings of a conspiracy buff, or (B) it is so sensitive that it shouldn't be sent by email anyway. We are seeking *open* information and clues about how to find it. We are not seeking classified information or any intelligence which might possibly land a source in jail.
- If you feel that your message is sensitive or confidential, it is wise to say so at the top of the message, so we have no doubt about how to treat it.
- If you tell us a message is confidential or should not be reprinted, we will usually respect your wishes, except in any of these cases:

1. If the message is in any way threatening.
2. If the message far exceeds the bounds of common courtesy (a "flame").
3. You are claiming copyright infringement on our site or are demanding extraordinary action that is against our normal policies, like the removal of a mailing list document.

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